

DATED

13 Oct 2006

2006

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**CLIFFORD BYGRAVE  
WILLIAM JAMES CHENNELLS  
Doctor LINDSAY JOHN BURTON and  
DAVID NISBET CHEETHAM**

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**DEED OF VARIATION**

- relating to -

The Deed of Constitution for the  
**FRIENDS OF LUTON PARISH CHURCH**  
dated 18<sup>th</sup> January 1965  
Registered Charity No. 240750

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Messrs Claytons  
Holywell Lodge  
41 Holywell Hill  
ST ALBANS  
Herts  
AL1 1HD

*A.FriendsLutonPC.DeedofVar  
22.03.2006*



**NOW THIS DEED WITNESSETH** as follows:-

1. In exercise of the power contained in the said Order and all other powers in them vested the Trustees hereby **DECLARE** that the powers duties and obligations of the General Committee and its members contained in the Original Deed are hereby transferred to and vested in the Executive Committee and its members and references to the General Committee in the Original Deed shall where the context admits be deemed to be references to the Executive Committee to the intent that the General Committee shall no longer have any separate purpose or function and shall cease to exist with effect from the date of this Deed
2. Clauses 8, 9, 10, 11 and 12 of the Original Deed shall be deemed omitted and the Clauses in the Schedule hereto shall be substituted

**IN WITNESS** whereof the parties hereto have hereunto executed this instrument as their deed the day and year first before written

**THE SCHEDULE** above referred to

8. The number of trustees shall be four and any person may retire from being a trustee at any time on giving notice to that effect to the Secretary of the Charity and shall retire from being a trustee if he:-
  - (a) shall become bankrupt or make any arrangement or composition with his creditors or
  - (b) shall become of unsound mind or
  - (c) shall for more than two years have been absent from the meetings of the Executive Committee or
  - (d) shall be so requested by a resolution passed at the Annual Meeting of the Executive Committee

9. The Executive Committee shall consist of :-

- (a) The Trustees
- (b) The Chairman Secretary and Treasurer if not a trustee
- (c) The Vicar of Luton for the time being and
- (d) Any person or persons from time to time co-opted by the Executive Committee

and every member shall hold office until he shall give notice in writing to the Secretary of his desire to retire from the Committee Provided Always that any member who is absent from three consecutive meetings of the Committee shall be deemed to have given such a notice at the conclusion of the third such meeting unless the Committee at such meeting shall otherwise decide

10. The Secretary shall convene a meeting of the Executive Committee as and when required to deal with the routine matters of the Charity and such Committee shall have full power to act in all matters not required to be attended to at an Annual Meeting. The Chairman shall preside at all meetings of the Executive Committee

11.(1) Each year the Trustees shall convene a meeting of the Executive Committee (hereinafter referred to as an "Annual Meeting") which shall be open to all subscribers for the purpose of

- (a) receiving a report from the Trustees on the affairs of the Charity and a Statement of the Accounts of the Charity for the year ended on the previous Thirty first day of December
- (b) appointing a President Chairman Secretary and Treasurer
- (c) filling any vacancies in the office of Trustee or in the membership of the Executive Committee
- (d) appointing any additional members of the Executive Committee as occasion may from time to time require
- (e) transacting such other business (if any) as the Trustees shall think fit

- (2) In addition to the Annual Meeting the Trustees may convene such further meetings of the Executive Committee "(Extraordinary Meetings)" open to all subscribers as they shall think fit and convene an Extraordinary Meeting whenever required so to do by the requisition in writing of any ten Subscribers and within one month after the receipt of such requisition (unless prior to the receipt of such requisition a meeting of the Executive Committee shall already have been convened to be held within such period of one month)
- (3) At an Annual Meeting or an Extraordinary Meeting only subscribers and members of the Executive Committee shall have the right to vote on any question
- (4) Every Annual meeting or Extraordinary Meeting of the Executive Committee open to all subscribers shall be convened by not less than ten days' notice in writing to all its members stating the time and place of such meeting Provided Always that any accidental or unintentional failure to comply with this provision shall not invalidate any meeting of the Executive Committee which is otherwise duly constituted or anything done thereat
- (5) There shall be a quorum of the Executive Committee when one half of the members are present at a meeting and every question shall be determined by the majority of the members present and voting thereon and in case of equality the Chairman of the meeting shall have a second or casting vote
- (6) The Executive Committee at its meetings may discuss and make recommendations and pass resolutions in respect of any matters relating to the affairs of the Charity and the Secretary shall cause proper minutes to be recorded and preserved and all meetings of the Committee
- (7) Subject as hereinbefore provided the Committee may make such rules and provision for the regulation of its meetings and the conduct of its business as it shall from time to time think fit

**SIGNED** as a deed by the above )  
named **CLIFFORD BYGRAVE** )  
in the presence of: )

**SIGNED** as a deed by the above )  
named **WILLIAM JAMES** )  
**CHENNELLS** in the presence of: )

**SIGNED** as a deed by the above )  
named **Doctor LINDSAY JOHN** )  
**BURTON** in the presence of: )

**SIGNED** as a deed by the above )  
named **DAVID NISBET** )  
**CHEETHAM** in the presence of: )